

Application form for Vendor Enlistment

1.0	GENERAL:				
1.1	Name of the Organization				
1.2	Full Address:				
	Telephone & Fax No. etc.				
	Email address				
	Website address				
	i) Registered Office ii) Regional Offices				
1.3	Whether Registered with any other Govt. /Quasi Govt. Organization etc Preferably in Power Sector/Industry. Attach attested copies of certificates	Deptt/ Organization	Regn. No.	Products	
1.4	Organizational set up of the company in detail				
1.5 (a)	In case of companies, date, place of Registration and certified copies of Memorandum of Association and Articles of Association to be furnished Names, Addresses and particulars of all the Directors should be furnished	Enclosed : Yes/No			
		Name of Directors		Status	
1.5 (b)	In case of partnership firm the names of all the partners and their addresses are to be furnished. Attested copies of Partnership deed to be attached. Original partnership deed to be produced for Verification on demand.	Name of Partner		Address	
1.5 (c)	In case of individual following may be furnished.				
	full name				
	address				
	Place and nature of business				
	Cell no, ph no, email address				
1.6	Name & address of allied concerns, if any).				
1.7	Whether already registered or applied for registration in any other name either in individual or partnership	Yes / No			
		If Yes , details:			
1.8 (a)	A solvency certificate granted by a 1 st Class Magistrate or a certificate of the banker about turnover of transaction and financial capacity, original to be produced on demand (one copy must be enclosed)	Enclosed - Yes/No			
1.8 (b)	Balance sheet of the firm for previous THREE financial year attested by a Chartered Accountant (to be enclosed)	Enclosed - Yes/No			
1.9	Please give following along with copy of certificate / registration				
1	PAN No				
2	Central Sales Tax No				
3	State Sales Tax No				
4	PF No				
5	ESIC Registration No				
1.10	Details of relatives employed in NSPCL giving full particulars i.e. name designation and the department unit in which working				
1.11	Expansion plan, if any'				
1.12	Brief history of labor Relations in the establishment in last one year. Specify strikes, lockouts, tool-down etc.				
1.13	Any other particulars/ merits in favour				
1.14	Whether, Micro, Small or Medium Industry as per MSMED Act '2006	MICRO	SMALL	MEDIUM	

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2.0	TECHNICAL				
2.1	Categories of Item for which Registration is sought (please mention the category as specified in the Notice/ Advertisement)	SI No	Category Code	Category Name	
		1.			
		2.			
2.2	If already worked as a supplier (give the following details)				
SI No	Name of the Power Station	Deptt	Items Supplies	Value	Year
1.					
2.					
2.3	List or machinery available for manufacturing (if manufacturer)				
SI No	Name of the machinery	Size / Specification		Nos.	
1.					
2.					
2.4	If stockist/ dealer, mention details as under				
SI No	Products	Manufacturer	Dealership Ref.No	Date	
1.					
2.					
2.5	Details of Testing facilities available				
SI No	Testing Machine	Specifications	Year of Purchase	Nos	
1.					
2.					
2.6	If approved by reputed inspecting agencies, please give details				
SI No	Inspecting Agency	Material Supplied	Customer	Year	
1.	Lloyds				
2.	Engineers India Ltd				
3.	NIQA				
4.	Others.....				
2.7	Transport arrangement Available for effecting door delivery				
2.8	Facilities / nearest branches from where after sales service provided.				
2.9	Mention any other relevant details				
2.10	Enclose Must Two Copies Of Catalogues/ Pamphlets Specification Sheets Of Products Manufactured/Marketed by You	No. of products		No. of catalogues sent	
2.11	List of enclosures				
1	Banker's Certificate / Solvency Certificate	Yes / No			
2	PAN Card	Yes / No			
3	Central Sales Tax Registration Certificate	Yes / No			
4	State Sales Tax Registration Certificate	Yes / No			
5	Service Tax Registration	Yes / No			
6	List Important Customers	Yes / No			
7	Performance Certificate from important customers	Yes / No			
8	Balance Sheet for three FYs	Yes / No			
9	PF No	Yes / No			
10	ESIC Registration No	Yes / No			

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I certify that all the information and data furnished by me in this application form are true and complete to the best of my knowledge.

Signature of the Authorized Person of Applicant	
Name	
Designation	
Seal/ Stamp	
Phone, Cell no	
Email address	

Note:

1	A separate sheet may be attached to any column where necessary
2	Please indicate your priorities for registration
3	Incomplete applications will not be considered
4	Vendor need not to correspond on the subject; they shall be informed as soon as registration is finalized

FORM OF ACCEPTANCE OF FRAUD POLICY

Name of Material:

To,

NTPC-SAIL POWER COMPANY PRIVATE LIMITED
(A JOINT VENTURE OF NTPC a SAIL)
P.O.-Bhilai (East)- 490021, Distt. Durg (C.G.)
Phone: 0788-2282446 5532306 (O) Fax: 0788-2228651

We have read the contents of the fraud policy of NSPCL displayed on its tender website <http://www.nspcl.co.in> and undertake that we along with our associate / collaborator / subcontractors / sub-vendors / consultants / service providers shall strictly abide by the provisions of the Fraud policy of NSPCL.

Yours faithfully,

Date :

Place :

Signature : _____

Printed Name : _____

Designation : _____

Common Seal : _____