

**NTPC-SAIL POWER COMPANY LIMITED**  
**(A Joint Venture of NTPC & SAIL)**  
**CPP-II, Administrative Building**  
**SAIL-RSP COMPLEX, ROURKELA-769011,**  
**DISTRICT: SUNDERGARH (ODISHA)**  
**Ph. 2520644/2510355, Fax – 0661-2513179**  
**(Contract & Materials Department)**

**NOTICE INVITING TENDER**

**DOMESTIC COMPETITIVE BIDDING**

NIT.NO.NSPCL/ROURKELA/2022-23/03

DATE: 06.10.2022

**NSPCL, Rourkela invites online Tender for the following works from reputed Agencies:**

Tender No	<b>2203074 / Rfx No. 2800008183</b>
Works Description	Biennial Material Handling & Other jobs Contract for C&M and Stores in NSPCL, Rourkela for 1140 & 1160.
Estimate value :	<b>Rs. 65,89,787/-</b>
Completion Period :	02 Years
EMD in Rs.	<b>Rs. 1,31,796/-</b>
Tender Fee	<b>Rs. 1328/-</b>
Tender sale start Date	<b>17.10.2022/ 9:00 Hrs</b>
Last Date of Submitting Document for vendor registration in SRM Portal (For New Vendors)	<b>25.10.2022/ 17:00 Hrs.</b>
Tender sale close Date	<b>27.10.2022/ Time 17: 00 Hrs.</b>
Date of Technical bid Submission	<b>01.11.2022 / Time 14:45 Hrs.</b>
Date of Technical bid opening	<b>01.11.2022 / Time 15:45 Hrs.</b>
Date of price Bid Opening	Will be intimated to successful bidder afterwards.

Abridged NIT along with Qualifying Requirement may be viewed at [www.ntpctender.com](http://www.ntpctender.com), [www.ntpc.co.in](http://www.ntpc.co.in), [www.nspcl.co.in](http://www.nspcl.co.in). The details of tender for on line bidding shall be available at <https://www.nspcl.co.in/tenders>

**Instruction for on line bidding:**

**1.The bidder must have Digital Signature Certificate (Class-III).**

**2.The bidders who already have valid SRM User ID:**

- a) Login the SRM Portal and click on RFX and Auction button.
- b) Rfx **2800008183** will be available to view for all the bidders which are already having valid SRM User ID's.
- c) Interested bidders have to register first against the Bid invitation by clicking on "**Register**" button placed into Rfx header segment.
- d) Tender document fee should be submitted online/offline (Demand Draft / Pay Order / Banker's Cheque only except exemption document and EMD also may be submitted online/offline to NSPCL, Rourkela..
- e) Once Registration step & Tender fee submission is done by bidder and the tender fee received by the NSPCL , Rourkela and updated into the system then Bidder could able to visualise entire tender document , download it and "Create Response" and submit the bids against the Bid invitation into the system.

### **3.New Bidders which are not having SRM User ID:**

- a) In case a new bidder wants to participate for a particular Bid invitation in SRM portal, the bidder first of all has to submit the filled registration **form available in the website, [www.nspcl.co.in under / below Link https://www.nspcl.co.in/admin/writereaddata/upload/files/NSPCL%20SRM%20REGISTRATION%20FORM.pdf](https://www.nspcl.co.in/admin/writereaddata/upload/files/NSPCL%20SRM%20REGISTRATION%20FORM.pdf)** and send it to C&M department, NSPCL Rourkela in hard copy or scanned copy through e-mail at: r.k.verma@nspcl.co.in, shipiarya@nspcl.co.in.
- b) C&M department will initiate the process for vendor ID creation in SAP & send the bidders SRM Credentials (User ID along with initial Password)
- c) After creation of SRM Credentials the step 2 (above) shall be followed by the bidder.

Tender cost (non refundable) and EMD to be paid through Demand Draft in favour of “NSPCL” payable at Rourkela. Original D/D (for Tender Cost) and EMD documents to be sent to **DGM(C&M), CPP- II, Administrative building, NSPCL/ Rourkela -769009, Dist- Sundargarh, Odisha** & confirmed by e-mail, so as to reach the site before Technical Bid Opening date. Tender fee / EMD is also acceptable through NEFT/ RTGS Internet Bank Transfer to NSPCL, Rourkela Account No. **40108474664** (State Bank of India), IFSC Code- **SBIN0009678**, SME Branch, Bisra Chowk, Rourkela ,Odisha. The banks slip of sending the money for tender fee / EMD to be sent through e mail towards confirmation. All Corrigendum/Modifications/Updates for the above NITs shall only be published on the aforesaid web sites.

Online Tender fee submission Procedures are attached here with “SRM Online TFE & EMD Payment Manual”. May please click on link: - <https://www.nspcl.co.in/pages/nspcl-srm-portal>.

All eligible Udyam Registration Certificate (MSME) with proper certificates from the appropriate authority shall be exempted for **Service Contract** only for payment of Tender Document Fees & EMD. Bidders seeking exemption have to enclose a copy of valid Udyam Registration Certificate (MSME) giving details of Stores, Monetary limit & Validity and send to us; failing which their bids may not be considered.

### **QUALIFYING REQUIREMENTS for CS-2203074 / RFx-2800008183**

<b><u>DETAILED QUALIFYING REQUIREMENTS (QR)</u></b>
<b><u>Description: Biennial Material Handling &amp; Other jobs Contract for C&amp;M and Stores in NSPCL, Rourkela for 1140 &amp; 1160.</u></b>
<b><u>अहकरीमापदण्ड Qualifying Requirement</u></b> The bidders who wish to participate in the bidding shall satisfactorily establish that they fulfil the following Qualifying Requirements.
<b><u>वित्तीयमापदण्ड Financial Criteria</u></b> The bidder should have experience of having successfully completed similar works within preceding Seven (07) years reckoned as on the date of bid opening, either of the following:-
(i) 01 (One) similar completed works costing not less than the amount equal to <b>Rs.26.36 Lakhs</b> <b>OR</b>
(ii) 02 (Two) similar completed works costing not less than the amount equal to <b>Rs.16.47 Lakhs</b> each. <b>OR</b>
(iii) 03 (Three) similar completed works costing not less than the amount equal to <b>Rs.13.18 Lakhs</b> each.
The average annual turnover of the bidder in the preceding three (03) financial years as on the date of Techno-Commercial bid opening shall not be less than <b>Rs.32.95 Lakhs</b> .
Note:  1. The bidder must submit documentary evidence in support of meeting QR like copy of works completion certificate from client / last running bill/ measurement book of last bill paid / protocol jointly signed by owner and contractor / works bills along with copy of relevant LOA or PO.  2. The word “ <b>Executed</b> ” means that the Bidder should have achieved the criterion specified in the Qualifying Requirements even if the total contract /work order is not completed /closed. A work executed in the preceding seven (07) years reckoned as on the date of technical bid opening, even if it has been started earlier, will also be considered for meeting the Requirement. Agency has to furnish proof of executed value of the work in the form of copies of RA Bills, Relevant

PO copy and client's completion certificate/RA Bill/ Final Deviation Statement/ Joint Protocol etc.

3. The phrase "**Similar works**" means Supply of Manpower in Power Plant for Housekeeping or Data entry or Supply of Manpower which includes Loading & Unloading of materials in any Company.

4. The bidder shall submit the Audited Balance Sheet and Profit & Loss Account for the specified period. In case where Audited results for the preceding FY are not available, certificate of financial statements from a practicing Chartered Accountant shall also be considered acceptable. In case, Bidder is not able to submit the Certificate from practicing Chartered Account certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a certificate would be required from CEO/CFO as per the format enclosed in the bidding documents stating that the financial results of the company are under audit as on the date of Techno-commercial bid opening and the certificate from the practicing Chartered Accountant certifying the financial parameters is not available.

5. Other income shall not be considered for arriving annual turnover.

6. All the values mentioned in the Clause 5.1.2 are inclusive of taxes and duties.

### **General Notes:**

1. A complete set of Bidding Documents may be downloaded ( from Notes and Attachments folder - in the Tab Collaboration RFX 2800008183) by any interested Bidder on payment (non-refundable) of the cost of the documents as mentioned against the package above and log in into the SRM Portal as mentioned above. The submitting time and date has been mentioned in NIT.
2. The Bids shall be opened at the time and date as mentioned in tender. If the date of opening happens to be a closed holiday, bids shall be opened at any time on next working day.
3. Notwithstanding anything stated above, NSPCL reserves the right to assess bidder's capability and capacity to perform the contract, should the circumstances warrant such assessment in the overall interest of NSPCL and decision of NSPCL in this regard shall be final.
4. The qualification status shall be examined by the tender committee only during the process of evaluation. However, receipt of tender documents will not automatically mean that bidders are considered qualified.
5. In addition to fulfilling specific qualifying requirement the bidders must submit the following documents in physical form along with their technical bid (All the photocopies should be attested by the bidder himself) towards meeting general qualifying requirement. Failing which their bids will not be considered. (a) PAN No. copy, (b). Service tax registration proof, (c) Firm's documents like Proprietary Affidavit / Partnership Deed / Memorandum & Articles of Association / Certificate of Incorporation etc. (d) Copy of Power of Attorney (if applicable). (e) PF code , (f) independent 17 digit ESI code certificate.
6. Bidder may note that as per provision of bidding documents, two separate envelopes (sealed/closed) with following documents in only Physical Form is required to be submitted at the address for communication mentioned in NIT prior to the deadline for bid submission. :
  - (a) **ENVELOPE NO. 01:** (To be submitted off line only) (i) **NO DEVIATION CERTIFICATE** (Bidders shall be required to furnish a No Deviation Certificate (as per format enclosed) confirming full compliance to the terms, conditions and Technical Specifications of Bidding Documents and Amendment(s)/Clarification(s) (if any) failing which bids shall be rejected and returned to the bidder without being opened (ii) **EARNEST MONEY** in prescribed form / Udyam Registration Certificate (MSME) with proper certificates from the appropriate authority shall be exempted for **Service Contract** only (iii) **Letter of Undertaking** on non-judicial stamp paper worth Rs.21/- purchased in the party's name as per enclosed format of NSPCL, .
  - (b) **ENVELOPE NO. 2:** (To be submitted online only) (i) Qualifying requirement data details, (ii) All technical credentials (one sets and all other documents issued with this tender. All the documents **(except price bid)** to fulfil NIT QR.
  - (c) \* **PRICE BID:** (To be submitted **on- line only**) <https://sapportal.nspclsrijan.co.in:50200/irj/portal>

BIDDER SHALL HAVE TO SUBMIT PRICE BID IN SRM E-TENDER (ON LINE) ONLY. PRICE BID OF ONLY SUCCESSFUL BIDDER (W.R.T. QR AND TECHNICALLY) SHALL BE OPENED ON LATER DATE WITH PRIOR INTIMATION.

**The detail BOQ with its displayed rates has been provided in tender documents. The agencies will have to quote Rate / Discount or Premium percentage in SRM- e tender.**

7. The credentials of the parties shall be examined by NSPCL with reference to QR & the price bid of only successful bidders i.e. who fulfil QR criteria and submits EMD, LOU, ESI undertaking and Qualifying Requirement Data details.
8. NSPCL reserves the right to assess independently the capacity and capabilities of the bidders to carry out the work.
9. NSPCL reserve the right to accept or reject late / delayed tenders and also to reject any or all tenders without assigning any reason thereof.
10. In case the registered bidders who have downloaded the bidding documents require an additional manual copy of the document then such bidders shall be required to purchase the manual copy of the bidding documents following the procedure detailed above.
11. Issuance of Bidding Documents to any bidder shall not construe that bidder is considered qualified.
12. NSPCL reserves the right to reject any or all bids or cancel/withdraw the NIT for the subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action. Price Bid shall be submitted online only and opened at the address given below in the presence of Bidder's representatives who choose to attend the bid opening.
13. Tenderers seeking exemption should enclose a photocopy of valid Registration Certificate giving details such as validity, stores and monetary limits to the addresses as mentioned, at least three working days prior to the last date of Technical Bid Opening date for getting the authorization for participating in the online tendering.
14. Any bidder who is having vendor code in SAP but not in SRM, they should contact with following details immediately in above address just after publication of NIT, which should reach us at least 5 working days prior to Last date of issuance of bid .Format given Bellow in the link  
<https://www.nspcl.co.in/admin/writereaddata/upload/files/NSPCL%20SRM%20REGISTRATION%20FORM.pdf>
  - I. VENDOR CODE
  - II. CONTACT PERSON NAME
  - III. CONTACT PERSON DEIGNATION IN FIRM
  - IV. CONTACT NO. i.e. MOBIL NO., FAX NO. etc.
  - V. EMAIL ID.
15. New Vendor neither having any vendor code in SAP nor any SRM login ID and Password. Any bidder who is not having vendor code in SAP (also in SRM) should contact with following details immediately in the address just after publication of NIT, which should reach us at least 7 working days prior to Last date of issuance of tender. They have to submit copy of PAN CARD, CANCELLED CHEQUE, ADDRESS PROOF, EFT FORM or can submit the filled up form **available in the website, www.nspcl.co.in under / below the Link**  
<https://www.nspcl.co.in/admin/writereaddata/upload/files/NSPCL%20SRM%20REGISTRATION%20FORM.pdf>
16. Digital Certificate (Class III) is a must for vendors to participate in this tender. NSPCL won't be responsible for any vendor not having a suitable valid digital certificate.
17. The participated bidders if founds qualified in QR, may be eligible for vendor enlistment for the work " as stipulated against each tender " at NSPCL Rourkela.

Address for communication: Dy.General Manager (C&M)  
NTPC-SAIL Power Company Pvt Ltd,  
CPP-II, Administrative Building,  
SAIL-RSP Complex, Rourkela Steel Plant-769011, Odisha  
Fax : 0661- 2513179

Contact Persons. (i) Shri. R.K. Verma, Officer ( C&M)  
Mob:- 9340879957, email: r.k.verma@nspcl.co.in  
(ii) Shri. Shipi Arya  
Mob.: 08839679797, e-mail: shipiarya@nspcl.co.in  
**NSPCL SRM REGISTRATION FORM**

(To be submitted on Letter Head)

**(Format for unregistered vendor, who want to participate in bid)**

To,

NSPCL

We submit the following details for Registration on NSPCL SRM Portal

A	VENDOR DETAILS																		
1	NAME OF THE COMPANY/FIRM																		
2	TYPE OF COMPANY (Private/Public/Govt./PSU/Prop.)																		
3	ADDRESS FOR CORRESPONDANCE																		
4	PERMANENT ACCOUNT NO.(PAN)*																		
5	GOODS & SERVICE TAX NO.(GSTN) (*)																		
6	P.F.CODE NO.(*)																		
7	ESI NO. (*)																		
8	Please specify the code and category under which your Company/Firm/Organization falls from below list. Please attach the relevant certificate in support of the category. <table border="1"><thead><tr><th>CODES</th><th>MINORITY CATEGORY</th></tr></thead><tbody><tr><td>01</td><td>SSI</td></tr><tr><td>02</td><td>OTHERS</td></tr><tr><td>03</td><td>MSME-MICRO</td></tr><tr><td>04</td><td>MSME-SMALL</td></tr><tr><td>05</td><td>MSME-MEDIUM</td></tr><tr><td>06</td><td>NSCI</td></tr><tr><td>07</td><td>MSME-SCST</td></tr></tbody></table>	CODES	MINORITY CATEGORY	01	SSI	02	OTHERS	03	MSME-MICRO	04	MSME-SMALL	05	MSME-MEDIUM	06	NSCI	07	MSME-SCST	<b>CODE</b>	<b>CATEGORY (*)</b>
CODES	MINORITY CATEGORY																		
01	SSI																		
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04	MSME-SMALL																		
05	MSME-MEDIUM																		
06	NSCI																		
07	MSME-SCST																		
B	<b>DETAILS FOR AUTHORISED CONTACT PERSON</b> The Person with Power of Attorney and whose Class -III shall be used to Login in NSPCL SRM Portal.																		
1	NAME																		
2	DESIGNATION																		
3	EMAIL ID																		
4	PHONE NO.(s)																		
5	MOBILE NO.																		
6	FAX NO. (s)																		

**NOTE-(\*) ATTESTED COPIES OF DOCUMENTS ARE BE SUBMITTED**

(Signature of Authorised Person of Vendor)

Name:\_\_\_\_\_

Designation:\_\_\_\_\_